

**Agenda  
Regular Meeting of  
December 1, 2020**

1. Pledge of Allegiance
2. Moment of silence
3. Roll Call
4. Mayor's Comments:
5. Aldermen's Comments
6. Public Comments

**PLANNING AND ZONING**

7. Michael Leger, current owner of the property, to be known as 125 Market Street (not yet addressed. Legal Description; Parcel "B", from the recently approved Re-subdivision of Tax Parcel 162R-0-10-106.000, is requesting a variance from the Rear Yard Setback Requirement of twenty-five (25) feet per Section 701.5 of the current Zoning Ordinance. The applicant is requesting a variance from the Rear Yard Setback to allow a twenty (20) foot Rear Yard Setback, requiring a variance of five (5) feet. The request is to allow the construction of a Single-Family Residence.

Commissioner Harris made a motion, seconded by Commissioner Adams to recommend approval of the variance of five-feet from the Rear Yard Setback Requirement in R-1 resulting in a Rear Yard Setback of twenty (20) feet. The Commission also found that the criteria for a variance as stated in Section 906.1 had been met. Commissioners Adams, Harris and Frater voted in favor of the motion. Chairman Meggett declared the motion approved.

8. Kearny Robert, owners of the property commonly known as 404 S. Beach Blvd; Legal Description; Part of Lot 42, 3<sup>rd</sup> Ward, City of Waveland, Hancock County, Mississippi; are requesting a Conditional Use as provided for in Section 302.16 and Section 906.3 of the current Zoning Ordinance. An accessory structure over five-hundred (500) square feet is considered a Conditional Use in R-1 Single Family Zoning District. The purpose of the request is to allow the applicant to construct an accessory structure of a One-thousand and fifty (1,050) square feet. The accessory structure will be used for storage of vehicles and yard equipment.

Chairman Meggett asked for a motion. Commissioner Harris made a motion, seconded by Commissioner Adams to recommend approval of the Conditional Use for an Accessory Structure of one-thousand and fifty (1,050) square feet and that the requested Conditional Use meet the criteria for a Conditional Use as stated in Section 906.3 in the current Zoning Ordinance. Commissioners Adams and Harris voted in favor of the motion, Commissioner Frater, as he previously stated was recusing himself from this case (see above for the reasons), Chairman Meggett also voted in favor of the motion. The motion was declared approved.

9. Brent and Christie Morreale, owners of the property commonly known as 732 Faith Street, Parcel #137M-2-35-068.000; Legal Description: Lots 15 – 20, Block 92, BSL Land & Improvement Subdivision; are requesting a Re-Zoning from R-1 to R-2 for the subject property as required by Section 905 of the current Zoning Ordinance. Section 602.1(C) requires that Two-Family dwellings require eight thousand five hundred (8,500) square feet per unit per lot. Each lot has ten thousand and sixteen (10,016) square feet thus allowing one duplex on each lot if the re-zoning is approved. A recently approved Parcel Split with variances requires that the applicant request rezoning of both Parcel "1" and Parcel "2" (please see attached survey showing Parcel "1" and Parcel "2"). The purpose

**Agenda  
Regular Meeting of  
December 1, 2020**

the requested Re-Zoning is to allow the applicant to construct one duplex (two-family dwelling) on each of the lots.

Chairman Meggett asked for a motion. Commissioner Harris made a motion, seconded by Commissioner Frater. Commissioner Adams voted no. Commissioner's Harris and Frater voted yes. The Chairperson stated that the motion had carried.

**10. CONSENT AGENDA (a -l)**

- a. Motion to approve the Docket of Claims paid and unpaid in the amount of \$716,463.29 dated December 1, 2020 as submitted.
- b. Motion to approve the minutes of the Regular Meeting of November 18, 2020, as submitted.
- c. Motion to approve new hire Tanya Duenas at a rate of \$10.00 per hour, part under the SMPDD Grant Program. Tanya will start immediately in the Court Department and can work up to 29 hours per week for up to 7 months. Her primary duties will data entry, receiving payments and fines and other duties as outline through the court. The grant will pick up 100% of the cost, it is not a budgeted position and we do not expect position to continue after grant expires.
- d. Motion to authorize a new employee chosen by the Mayor at a rate of \$10.00 per hour, this employee will be under the SMPDD Grant Program. The new employee will start immediately in the Utility/Billing Department and can work up to 29 hours per week for up to 7 months. The primary duties will data entry, receiving payments, opening accounts and other duties as needed. The grant will pick up 100% of the cost, it is not a budgeted position and we do not expect position to continue after grant expires.
- e. Motion to add Thursday December 24, 2020 and Thursday December 31, 2020 to the annual holiday schedule, as proclaimed by Governor Tate Reeves.
- f. Motion to secure a Bond for Makesi Willis, Hannah McCraney, Tanya Duenas and the newly approved hire in the Utility Department. This will allow these employees to handle money and take payments.
- g. Motion to transfer Mr. Reion Galloway from the Street's Department to the Utility Department, effective November 30, 2020.
- h. Motion to advertise for Request for Qualifications (RFQ) to provide Engineering Services to design, bid and provide construction oversite for projects as they are related to Hurricane Zeta. This advertisement will cover all state and federal procurement guidelines for reimbursement.
- i. Motion to advertise for Request for Qualifications (RFQ) for engineering services to provide design and bid services for the Waveland Marina Project. This will be paid for using Tidelands Funding through the DMR and will cover all state and federal procurement guidelines as related to future reimbursement.
- j. Motion to continue the State of Emergency for Hurricane Zeta.
- k. Motion to continue the State of Emergency for Covid – 19/Coronavirus.

**Agenda  
Regular Meeting of  
December 1, 2020**

- I. Motion to approve a Service Agreement between The City of Waveland and Delta Water LLC, a Louisiana corporation. This is a multi-service task order contract and will be used to assist the Utility Department with meter auditing and training services.
11. Motion to accept the recommendation of the committee to name the lowest, best and most responsive quote for the removal of debris caused by Hurricane Zeta.
12. Motion to approve a contract and Notice to Proceed for the removal of debris caused by Hurricane Zeta and authorize the Mayor's signature thereon, contingent on attorney review.
13. Motion to accept the recommendation of the committee to name the best, most responsive and most qualified quote for Debris Monitoring service.
14. Motion to approve a Contract and Notice to Proceed for the monitoring of debris removal caused by Hurricane Zeta and authorize the Mayor's signature thereon, this is contingent on attorney review.
15. Attorney's Comments
16. Motion to approve a closed-door session as related to:
17. Motion to consider an executive session as related to:
18. Motion to enter an Executive Session as related to:
19. Motion to come out of Executive Session.
20. Adjourn